## **Photographs**

As part of our recording of events, celebrations and achievements, Luddenden CE School may wish to take photographs of activities that involve your child. The photographs may be used for displays, publications and website(s), by the school, Local Authority (LA), local newspapers and other approved partners, such as the charities we support.

Photography and/or filming will only take place with the permission of the Headteacher and under appropriate supervision. When filming or photography is carried out in the news media, children may be named but home addresses will not be disclosed. Images that might cause embarrassment or distress will not be used, including images associated with material on sensitive issues.

When a pupil joins the school, parents/carers are asked to indicate whether they are happy for photographs of their child to be used on school, local authority or press websites; inside school only; or do not want any photographs of their child to be published at all.

All pupils have a photograph taken and stored internally, in order to identify them for safeguarding purposes.